

Board of Directors Meeting
 10/_11_, 2011
 Port of Lewiston Office, Lewiston, Idaho
 __6:05__pm - __8:03__pm

BOARD MEMBERS PRESENT:

Kim Geist Jr.	Gunther Williams	Bruce Larson
James Kesler	Ed Endebrook	Tony Maiorana
Barry Ramsay		

BOARD MEMBERS ABSENT:

Lenny Hill	Dan Wenstrom	Byron Cannon

ADMINISTRATIVE STAFF PRESENT:

Dave Bonfield	Deb Smith	
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GUESTS PRESENT:

CEDA Staff	Tech Help Representatives	Wanda Keefer
Others		

TO DO LIST:

TASK	ASSIGNED TO	DUE DATE
Report on Inland Cell Discount Program	Lenny Hill	10/11/11
Outline statistics we want to provide to Associate members.	Gunther Williams	10/11/11
Resend Research on Window Cling	Deb Smith	9/27/11
Get pricing to produce membership plaque	Kim Geist Jr.	10/11/11
Find out if we can provide those benefits	Gunther Williams	10/11/11
Send Dave Survey for what Mfg's do with Solid Works Now	Rob McDonald	10/11/11
Help Rob McDonald find new advisory board	Dave Bonfield	10/11/11
Should NIMA send a letter to LCSC to request replacing Carl Brood who retired and was not replaced?		
Find out how bounced emails	Gunther Williams	10/11/11

are handled by the list serve		
Send out membership dues reminder cards	Deb Smith (CEDA)	9/27/11
Send out Membership Dues reminder email to list serve	Deb Smith (CEDA)	9/30/11
Send out Membership Dues reminder email to list serve	Deb Smith (CEDA)	10/7/11
Send out Membership Dues reminder email to list serve	Deb Smith (CEDA)	10/14/11
Dived up member list for calls	Board	10/11/11

CALL TO ORDER:

Kim Geist Jr. called the meeting to order at 6:05pm with a quorum present.

MINUTES:

1) NSF (Christine)

- a) 2 meetings have taken place
 - i) Solid modeling program
 - ii) Workforce Dev Council
- b) Focus on WFD needs as it relates to education.
- c) Uofl Ramond is replacing Jim Gregson.
 - i) Big help to group.
 - ii) Designing curriculum for learning.
- d) Challenge:
 - i) Missing Rob Salsbarry.
 - ii) Key piece develop pilot program in Kamiah.
 - iii) He Agreed to participate from Emmett.

2) EDA Grant 160k to Develop AMN Organization.

- a) CEDA is to develop and Implement Organization.
 - i) Board is in place
 - ii) Tax exempt paperwork submitted
 - iii) CEDA hired AmeriCorps Volunteer
 - (1) Nathan Dispain LCSC Student.
 - (a) Senior 30-40 hours until August.
 - (b) He will develop business, marketing, and communications plan.
 - iv) 4 Consulting teams have responded to the request for proposal.
 - v) Interviews setup Friday Oct. 21st.
 - vi) Hope to have on board by 2 week in November.

3) SBA grant

- a) Grant Received 500k with possible 4 additional years if we deliver as promised.
- b) NIMA to receive \$90k contract for services

- c) Focus on small manufacturers to respond to large government contracts
 - d) Will launch us where we need to go with AMN.
 - e) SBA is very excited about the prospects.
 - f) From responses of others talking about the project we have hit on something that is very needed
 - g) Plan to be up and running by Jan 1st 2012.
 - h) If Manufacturers wish to know more refer them to Dave.
 - i) Support for Manufacturers in rural communities is a national movement.
 - j) NIMA and region will be a leader in this movement
 - k) Before focus in region was on tourism.
 - i) Now changing to manufacturing thanks to CEDA & NIMA.
 - l) John has completed CEDA budget changes with new grant in the mix.
- 4) Foundry
- a) Doing well and cash flowing.
 - b) Ed hopes to be up to 2000lbs / day next week.
 - c) Has received calls due to recent trade magazine ad. One from GM however he thinks this will be too much to bite off at the moment.
- 5) Boat Builders
- a) Needs \$7500 to get to boat show in Spain.
 - b) Commerce has \$ but must go direct to exporter not to a 3rd party.
 - c) WA Commerce will put up \$3700 if Idaho can raise another \$3700.
 - d) CEDA will put in \$500.
 - e) Motion by James K. for NIMA to put up \$500
 - i) Second: Barry
 - ii) Vote: Unanimous (motion carried).
 - f) Step funds available to both Idaho and Washington. Amounts may be different.
 - g) Return of CE Certification consultant pushed back until November.
 - i) Builders where not ready.
 - h) Program will stay focused in this region for now.
 - i) Model will be made available when ready.
 - i) Discussions are ongoing about a CE Certification Lab to be located here.
 - i) Would take more than Boat Builders Consortium could do alone.
 - ii) Walla Walla interested but don't have resources
 - iii) LCSC is excited and moving forward to make it happen if they can.
- 6) AMN
- a) (WANDA K) Are they on the right track or not?
 - i) Made Presentation and pointed out that NIMA was the force behind change not just a single training event.
 - ii) Spent weekend at guest ranch talking to previous bowing executive.
 - (1) He stated that military needs exactly what we offer, parts for obsolete equipment
 - (2) Absolutely on the right track.
 - b) Review Abstract for details of what is expected of all parties.
 - c) Motion to sign agreement for scope of work from NIMA for SBA grant.

- i) Motion: Bruce
 - ii) Second: Gunther
 - iii) Vote: Unanimous (Motion Carries)
 - d) NIMA has worked for years on little pots of money.
 - e) At this time we should look at redesigning ourselves.
 - f) We need to look at our organizational structure.
 - g) CEDA is setting aside upstairs office for NIMA.
 - h) Kim should appoint a committee to reorganize.
- 7) LSI
- a) Tony is at the point of actually getting contracts and seeing capabilities.
 - b) LSI moving faster than he can
 - c) This work takes a full time person eventually to keep up with paperwork and contacts.
 - d) Hill co a little further along.
 - e) Cascade Aviation Late Start but moving forward.
 - f) We should get a Statement in from LSI with breakdown of \$ spent.
- 8) Membership Drive
- a) 2nd mailing will go out this week.
 - b) Steady dues coming in.
 - c) New members need a phone call for welcome.
- 9) We need to replace Berry on workforce committee and vice chairman.
- 10) Business Development Forum on the 18th
- a) Share lots of science available for lease.

NEXT MEETING:

Port of Lewiston
11/08/11

ADJOURNMENT:

Kim Geist Jr. adjourned the meeting at 8:03 pm.

Minutes respectfully submitted by Gunther Williams Secretary/Treasurer.

Dave Bonfield, NIMA

Gunther Williams, NIMA